

MINUTES OF THE REGULAR MEETING OF THE  
ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF NEWPORT NEWS,  
VIRGINIA AND THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE  
CITY OF NEWPORT NEWS, VIRGINIA

Mr. Hoege called the meeting to order at 9:00 a.m. on February 3, 2023, in Virginia Ballroom A of the Holiday Inn at 890 Omni Boulevard, Newport News, Virginia.

Those members present were:

Howard H. Hoege, III, Chair  
Alonzo R. Bell, Jr.  
Faye P. Gargiulo  
Jameka R. Johnson  
Cathy T. Williams  
Florence G. Kingston, Secretary/Treasurer, ex-officio  
Cynthia D. Rohlf, City Manager, ex-officio

Absent:

Jonathan P. Skinner (excused)

Legal Counsel:

Raymond H. Suttle, Jr.

Staff:

Joy Robison, Assistant Secretary  
Jessica Jacobs, Recording Secretary

Also present:

Jolie Spiers, Vice President Small Business, Hampton Roads Chamber, Executive Director, Hampton Roads Small Business Development Center  
Dr. Debra Farley, Associate Executive Director, Hampton Roads Small Business Development Center  
Jared Chalk, Chief Business Development Officer, Hampton Roads Alliance  
Bo Clayton, Assistant City Manager  
Bob Pealo, Deputy City Attorney  
Larry Brunson, Executive Director, Brooks Crossing Innovation & Opportunity Center

### Call to Order

Mr. Hoege opened the meeting and welcomed everyone. He congratulated Ms. Williams for being recognized by *Virginia Business* as one of Virginia's most accomplished Black executives during the 2023 Virginia Black Business Leaders Awards. Ms. Williams stated it was an honor to be recognized and thanked Mr. Hoege. She acknowledged the support of Ferguson, which has allowed her to pursue her passion of supporting minority, women, and veteran-owned business and helping those businesses grow.

### Small Business Development Center (SBDC) Presentation

Mr. Hoege asked Mrs. Kingston to introduce the Small Business Development Center team. Mrs. Kingston reminded the Board of the focus on small business efforts, and stated that she wanted to highlight the work of one of our allies, the Hampton Roads Small Business Development Center. She informed the Board that the EDA provides funding for the SBDC and wanted to ensure Board Members understood the resources that SBDC provides to the community. Mrs. Kingston introduced and welcomed Jolie Spiers and Dr. Debra Farley.

Ms. Spiers greeted the Board and thanked them for their support and for the invitation to present. She stated that while she was the newly appointed Director of the SBDC, her colleague, Dr. Farley, had served as Vice-President of the SBDC for over 20 years. Ms. Spiers informed the Board that the Hampton Roads SBDC was a team of business and technical experts available to listen, advise and assist entrepreneurs during all stages of developing their business – confidentially and typically free of charge. She stated that their commitment was to help small businesses achieve their business goals, and that their commitment was offered through one-on-one assistance, connection to curated research, access to technical experts and professionals, and timely events and training. Ms. Spiers informed the Board that the Small Business Administration provided half of the Center's funding, while local matches provided the remainder.

Ms. Spiers shared that the goal of the SBDC is to assist starting businesses, help grow and expand businesses, and ensure business success. She shared that those goals are reached by advising on business ideation and planning, market structure, staffing/employees, business structure, funding, financials, real estate acquisition, marketing, public relations and branding. She described two of the tools used to help entrepreneurs – Growth Wheels, which helps pinpoint the areas on which each individual business should

focus, and Vertical IQ, which provides a full report on industry structure in both the local area and nation-wide.

Ms. Spiers informed the Board that the SBDC serves 18 localities on the Peninsula and surrounding areas. Ms. Spiers stated that the SBDC's impact in Newport News has grown each year over the last five years, with a cumulative 476 clients assisted. Mr. Hoege inquired as to how the level of engagement in Newport News compared to other localities in the region. Ms. Spiers responded that the level of engagement is on par for the size of the community. She shared the client demographics of those businesses assisted, and highlighted that 70% were black-owned businesses, 64% were women-owned businesses, and 13% were military spouse-owned businesses.

Ms. Williams thanked Ms. Spiers for her presentation and thanked Dr. Farley for the work they have done together in the past. Ms. Williams noted that she works very closely with small, veteran-owned, minority-owned and women-owned businesses, and echoed their importance to the business community. She acknowledged that those businesses are becoming the fastest growing segment of the supply-chain, and offered any help she can to provide to Ms. Spiers and Dr. Farley. Mr. Hoege thanked Ms. Spiers for her presentation.

Resolution of the EDA/IDA Delegating to the Secretary/Treasurer the Authorization to Issue Waivers of Repurchase Rights and Approvals of Use for Improved Properties Governed by the EDA/IDA

Mrs. Kingston informed the Board that the EDA and IDA have covenants and restrictions for each of the business and industrial parks it oversees which contain provisions for allowing the EDA/IDA to exercise a first right of refusal (ROFR) for most property sales within the parks, adding that this allows for quality control within the parks in respect to improvements and property use. She added that these provisions and others detailed in the covenants and restrictions also provide the EDA or IDA the right to approve any changes of use for the properties being sold. Mrs. Kingston stated that the Covenants and Restrictions for each of our business and industrial parks carry over with the deeds and must be included in any real estate transaction for the properties within them. Mrs. Kingston advised the Board that periodically throughout each year we receive requests from attorneys and title companies requesting we waive EDA/IDA repurchase rights and approve the proposed use to allow the sale of property between private parties. She relayed to the Board that it has long been the practice of the EDA that as Secretary/Treasurer she has the authority to waive repurchase rights on behalf of the EDA or IDA for routine property transfers. Mrs. Kingston stated that a letter from the

Secretary/Treasurer, provided to the attorney or title company prior to closing, documents the waiver of ROFR. She noted in recent transactions staff has been asked to provide evidence that this authority is delegated to the Secretary/Treasurer. She added that following discussion with counsel, a Resolution would provide the best vehicle to document this authority. Mrs. Kingston informed the Board that she was requesting Board approval of Resolution 23-1, which delegated to the Secretary/Treasurer the authority to issue Waivers of Repurchase Rights and Approvals of Use for real estate transactions within the business and industrial parks governed by the EDA/IDA.

Mr. Suttle added that title companies, buyers and buyers' counsel have developed more stringent requirements recently on the types of supporting documentation required for closings. He added that a majority of the EDA's restrictions were initiated when the property was unimproved land, with the intent of preventing property flipping. Mr. Hoege asked if there were currently any properties to which these restrictions apply that remain undeveloped. Mrs. Kingston stated that there is currently undeveloped property in Oakland Industrial Park. She added that placing restrictions with the deed allows for more control of the property.

Mr. Hoege asked if there were any other questions. Mr. Bell asked if Mrs. Kingston advises the Board if she uses her discretion of the right. She stated that she would, and further stated that if there were a significant change in use, she would inform the Executive Committee, or request the support of the City Manager to exercise the right. Ms. Gargiulo expressed support and acknowledged the functional necessity of the resolution, and reinforced the purpose is for quality control. Ms. Gargiulo requested the draft resolution be modified to contain conditions and restraints. Mr. Suttle stated that the resolution would only relate to conveyance of property. Mr. Suttle further added that the wording would need to remain broad, as it would mirror the restrictions placed on the disparate properties around the City. He stated that restrictions cover the repurchase right and use of a property, clarifying that it would not approve or deny based on certain restrictions. Mr. Hoege acknowledged Ms. Gargiulo's suggestion to modify the draft resolution. He suggested approval of the resolution to complete recently closed transactions, and that the Board work with staff to incorporate conditions and bring a revised resolution back to the Board for another vote. Ms. Gargiulo thanked Mrs. Kingston for bringing the ROFR to the Board and agreed.

Mr. Hoege asked if there were any questions. There were none.

Mr. Hoege introduced a Motion to approve Resolution 23-1, which delegates to the Secretary/Treasurer the authority to issue Waivers of Repurchase Rights and Approvals of Use for real estate transactions within the business and industrial parks governed by the EDA/IDA. Mr. Bell so moved and Ms. Williams seconded the motion, which passed unanimously on a roll call vote.

#### Police Department Use of Former Lowe's Building at Sherwood Shopping Center

Mrs. Kingston reminded the Board that as identified in the Sherwood Site Master Plan and discussed at the September City Council Joint Work Session, the co-location of City services to Sherwood will be key to creating the "civic hub" that is envisioned in the Denbigh-Warwick Area Plan. She stated that based on current needs of other City departments, it has been determined that the building at 13785 Warwick Boulevard was a suitable facility to meet these needs on an intermediate term basis while being integrated into the Master Plan. Mrs. Kingston advised the Board that one of the highest needs for the City was to find a replacement building for the North Police Precinct, which was outdated, required expensive, ongoing maintenance, and was inadequately sized. She further advised that the Police Training Academy at 5851 Jefferson Avenue was also too small and the space constraints there require the City to rent additional space for many of the recruit training programs. Mrs. Kingston informed the Board that the consensus among City staff is that the 13785 Warwick Boulevard building, which is owned by the EDA, would provide an ideal space for both Police functions and would be in keeping with the Sherwood Master Plan principles. She added that it would also save the City a substantial amount of money compared to demolition and constructing a new building.

Mrs. Kingston added that the City provided debt service support to the EDA and would fund required tenant improvements to the building. She informed the Board that she was requesting Board approval to authorize execution of the lease. Mr. Bell asked if the City would accept the building as-is and maintain the roofing structure. Mrs. Kingston stated that was correct, and added that there will not be specific parking for the Police functions, which would give the library flexibility during construction. Mr. Hoege asked if there any other questions. There were none.

Mr. Hoege introduced a Motion to approve authorization of execution of a lease between the EDA and the City of Newport News for the 75,708 square-foot-building at 13785 Warwick Boulevard for use as Police North Precinct and Training Academy for a period of five years, with the option of five one-year renewals, at a rental rate of \$1.00 per year, with the City funding all required tenant improvements, and the EDA ensuring adequate parking,

subject to all necessary documentation being reviewed and approved by EDA Counsel. Ms. Gargiulo so moved and Ms. Williams seconded the motion, which passed unanimously on a roll call vote.

#### Secretary/Treasurer's Report

Mrs. Kingston expressed gratitude for the work of staff and partners at Howell Creative Group, in completing the 2022 EDA/IDA Annual Report, sharing that copies were at the Board Members' places. She congratulated the Board for their accomplishments, and thanked them for all that they continue to do. Mrs. Kingston stated that 2023 promised to be another exciting year, and that she was looking forward to new breakthroughs, which would elevate the City. She thanked Ms. Boyd for her work in coordinating the report with staff and for her collaboration with Howell to create an outstanding Annual Report.

Mrs. Kingston stated that staff was continuing to diligently pursue grant-funding opportunities to help supplement City funding of strategic initiatives. She said that in 2022, Development submitted an application for funding from the U.S. Economic Development Administration (USEDA) to support design work for the Seafood Market project connected with the Choice Neighborhood Initiative (CNI), as well as dock improvements and dredging design at the head of the Seafood Industrial Park. Mrs. Kingston announced that in January, staff was notified by USED A that our application was fully funded and that the project was awarded \$640,994, which would be matched by \$200,000 in City funding. She shared that this award provided significant support to the project and demonstrated our success in leveraging existing and planned investments to secure additional funding resources.

Mrs. Kingston noted that it had been some time since she shared an update on indieDwell and the work being done with the company, NNRHA and Virginia Housing. She shared that staff had been working on potential financing structures for the construction of the manufacturing facility, but that unfortunately, given the current construction pricing and interest rate environment, a mutually agreeable position had become unfavorable – both from an affordability standpoint for indieDwell and from a financial and risk position for the EDA. She stated that in the previous month indieDwell had indicated that they are pursuing other options for existing structures that can offer a rent rate suitable to their budget capacity. Mrs. Kingston announced that while the parties were disappointed not to get to an agreeable place for a Newport News factory, all agreed that it was the right financial decision for the company.

Mrs. Kingston informed the Board that on Thursday, January 19<sup>th</sup>, a free Enterprise Zone workshop was held in partnership with the Virginia Department of Housing & Community Development (DHCD) on “How to Qualify & Apply” for state incentives. She added that the event was held at Brooks Crossing Innovation & Opportunity Center, and state incentives discussed included the Real Property Investment Grants and Job Creation Grants. Mrs. Kingston shared that 45 people attended, representing businesses and Certified Public Accountants from Newport News, Hampton and Norfolk. Mrs. Kingston explained that the Virginia Enterprise Zone Program is a state and local partnership in addition to being a critical tool in supporting business expansion and location, and that Newport News boasts two of these zones and continued to be among the top users in the state – consistently leveraging a significant share of grant dollars. Mrs. Kingston added that all of the City’s industrial and business parks are within these Zones, as well as many of its commercial corridors. She stated that following the workshop, staff hosted DHCD’s Enterprise Zone representative for a tour of the City’s zones where staff highlighted redevelopment projects, along with businesses that have received state grants. Mrs. Kingston shared that for those who missed the in-person workshop, DHCD will conduct a webinar on February 8<sup>th</sup>.

Mrs. Kingston informed the Board that Provost Construction had sponsored and The Commonwealth Preservation Group had recently prepared a National Register Nomination for a Downtown Newport News Historic District. She shared that the Virginia Department of Historic Resources would host a Public Information Hearing to be held at Coastal Fermentory Brewery on February 8<sup>th</sup> at 6:30 pm., adding that at a meeting on March 16<sup>th</sup>, the District will be considered for inclusion in the Virginia Landmarks Register. She stated that the historic designation would help promote economic development and adaptive reuse of Downtown’s historic buildings, as well as making financial incentives available for property owners.

Mrs. Kingston shared that staff had been working diligently with Newport News Redevelopment & Housing Authority (NNRHA) to finalize the Marshall-Ridley Residential Façade Program, stating that NNRHA sponsored a Residential Façade Contractor/ Homeowner’s Fair on January 20, 2023 at the Brooks Crossing Innovation & Opportunity Center. She stated that homeowners were able to gather information on the new residential façade program and contractors were informed of other loan and grant programs, and given guidance on SWAM certification and how to be notified about bid solicitations. Mrs. Kingston advised the Board that Breeden Construction and East Coast Demolition had tables set up for workforce recruitment and that the event provided pertinent information and resources to kick off the Residential Façade Program in the Marshall-Ridley area. Mrs. Kingston said that both virtual and in-person information

sessions would be held in mid-February and early March in preparation for receipt of the initial applications.

Mrs. Kingston shared that since 1999, The Dragas Center for Economic Analysis & Policy in the Strome College at Old Dominion University has produced State of the Region Reports for Hampton Roads. She announced that Newport News was well represented at the 2023 Annual Economic Forecast on January 25<sup>th</sup>, where presenters from the Dragas Center gave their findings. Mrs. Kingston stated that the key takeaways of their report included: Hampton Roads may outperform the nation in 2023 and should not experience a recession, largely because robust defense spending will continue to provide a boost for the Hampton Roads economy; Hampton Roads is likely to grow at a faster rate than the United States; The Port of Virginia is expected to hit new cargo records in 2023; while mortgage rates will be higher for most of 2023, median home values will not decline significantly; and that political uncertainty in Washington, D.C. will continue to be a major concern for the health of the regional and national economies.

Mrs. Kingston shared that Board Members and staff attended the "Meet the Mayor" luncheon hosted by the Virginia Peninsula Chamber of Commerce and held at the Newport News Marriott on January 24<sup>th</sup>. She stated that the event was well-attended and it was inspiring to hear the vision and enthusiasm our new Mayor Phillip Jones has for the City.

Mrs. Kingston stated that the Monthly Financial Statements were in Board Members' packages and noted a few highlights. She asked if there were any questions. There were none.

Mrs. Kingston offered Ms. Rohlf the opportunity to provide comments. Ms. Rohlf stated that based on the robust agenda, she would pass on providing comments, and instead welcome any questions that Board may have. There were none.

#### Assistant Secretary's Report

Mr. Hoege asked for the Assistant Secretary's Report. Ms. Robison advised the Board that the Committee Meeting Schedule was in their packages and noted relevant details.

#### Madison Government Affairs' Consultant Report

Mr. Hoege advised the Board that the Madison Government Affairs Report was in written format and asked if there were any comments or questions. There were none.



At 10:22 a.m. Mr. Bell moved for the Authority to go into a closed meeting pursuant to VA Code Section §2.2-3711.A: Real Estate (3) Prospective Business (5) and Legal Consultation (8) for the following purposes and subjects: (3) Discussion or consideration of the acquisition of real property for a public purpose or of the disposition of publicly held real property where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, the subject of which are three proposed property dispositions in the northern section of the City; (5) Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the community, the subject of which are three unannounced prospective businesses interested in locating in the northern section of the City, one unannounced prospective business in the central area of the City, and one unannounced existing business expansion in the southern section of the City; and (8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

At 11:27 a.m., the EDA/IDA Board returned to open session following a certification motion by Mr. Bell, in accordance with VA Code Section §2.2-3712(D) that to the best of each member's knowledge: (D) (i) only public business matters lawfully exempted from open meeting requirements under this chapter; and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.

#### Committee Reports

Mr. Hoege called for the Committee Reports. Mr. Bell presented the Design Review Committee report, which passed unanimously on a roll call vote. Ms. Williams presented the Executive Committee report, which passed unanimously on a roll call vote. Ms. Williams presented the South Newport News Committee report, which did not require Board ratification.

#### Citizen Appointments to Committees

Mr. Hoege asked Ms. Robison to distribute the 2023 EDA/IDA Citizen Appointments to Committees roster. Mrs. Kingston reminded the Board that the EDA/IDA Chair helps set the Citizen Appointments; however, this year no changes were made. She added that there was one vacancy, and encouraged the Board to submit nominees. Mr. Hoege stated

that over the coming months he would like to sit down with each Board Member chairing a committee to discuss committee makeup and any changes that might be warranted.

#### Draft Resolution of Appreciation for Jennifer Smith Brown

Mr. Hoege stated he was excited at the prospect of honoring Jennifer Smith-Brown's service and advised the Board that they had been provided with a draft copy of the Resolution of Appreciation in their Board Packages. He recognized that Board Members may want to provide input or comments, and requested they forward any edits they might have to Ms. Robison within the next few days. Mr. Hoege shared that the plan would be to bring Ms. Smith-Brown to a Board Meeting in the near future once we have the Resolution finalized and framed. He asked if there were any questions. There were none.

Mr. Hoege introduced a Motion to adopt the Resolution of Appreciation for Jennifer Smith-Brown. Mr. Bell so moved and Ms. Williams seconded the motion, which passed unanimously on a roll call vote.

#### FY 2024 EDA/IDA Budget

Mr. Hoege asked Mrs. Kingston to discuss the 2024 EDA/IDA Budget. Mrs. Kingston advised the Board that they had been presented with the budget that would be recommended for submission to the City Manager as the 2024 EDA/IDA Budget Request. She shared that the budget would cover the Fiscal Year 2024, running from July 1, 2023 through June 30, 2024, noting highlights answering several questions.

Mr. Hoege introduced a Motion to approve the FY2024 EDA/IDA Budget. Ms. Gargiulo so moved and Mr. Bell seconded the motion, which passed unanimously on a roll call vote.

#### Approval of Minutes of the Regular Meeting of January 6, 2023

Mr. Hoege asked for approval of the Minutes of the Regular Meeting of January 6, 2023. Mr. Bell so moved and Ms. Johnson seconded the motion, which passed unanimously on a roll call vote.

#### Unfinished Business

Mr. Hoege asked for any unfinished business. There was none.

New Business

Mr. Hoege asked for any new business. There was none.

There being no further business to come before the Board, Mr. Hoege adjourned the meeting at 11:43 a.m.



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Florence G. Kingston  
Secretary/Treasurer



**ECONOMIC DEVELOPMENT AUTHORITY  
INDUSTRIAL DEVELOPMENT AUTHORITY**

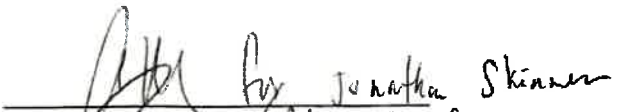
**TO:** Board of Directors  
**FROM:** Chair, Design Review Committee  
**SUBJECT:** Chair's Report  
**DATE:** February 3, 2023

The Design Review Committee met on January 19<sup>th</sup>. The Committee considered a request by Scotty Signs on behalf of Iron Valley Real Estate for approval of a digital rendering of a proposed internally-illuminated, building-mounted sign and decal awning covers at 11870 Merchants Walk, Suite 110 in City Center at Oyster Point. Upon review, the Committee voted unanimously to recommend approval of the request, subject to all applicable City codes and regulations.

The Committee considered a request by SignMedia Inc. on behalf of Children's Hospital of the King's Daughters for approval of a digital rendering of a proposed externally-illuminated monument sign at 11783 Rock Landing Drive in Oyster Point of Newport News. Upon review, the Committee voted unanimously to recommend approval of the request, subject to all applicable City codes and regulations.

The Committee also considered a request by Cardinal Sign Corporation, on behalf of Walthall Investment Property, LLC for approval of a building-mounted sign at 280 Enterprise in Oakland Industrial Park. Upon review, the Committee voted unanimously to recommend approval of the request, subject to all applicable City codes and regulations.

This Report requires Board ratification.

  
Jonathan P. Skinner / Alonzo Bell, Jr.

JPS:jrl

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**Date, Time and Location:** January 19, 2023, at 8 a.m. at 11820 Fountain Way, Suite 301, Newport News, VA  
**Members Present:** Jonathan Skinner, Alonzo Bell, Jr., Carl Briner, Thomas Herbert, Robert Mann, Teresa Nettles, Bryan Trainum, Sylvia Weinstein, Beth Willis  
**Members Absent:** Cathy Williams



**ECONOMIC DEVELOPMENT AUTHORITY  
INDUSTRIAL DEVELOPMENT AUTHORITY**

**TO:** Board of Directors  
**FROM:** Chair, Executive Committee  
**SUBJECT:** Chair's Report  
**DATE:** February 3, 2023

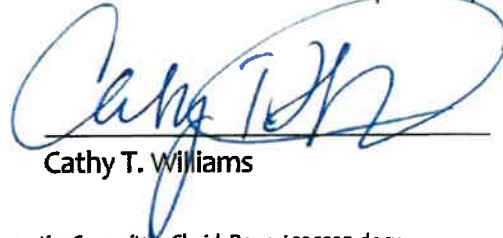
The Executive Committee met on January 17<sup>th</sup>. The Committee received a presentation on the EDA/IDA FY 2024 Budget, which the Board will receive later in today's agenda. Based on the presentation received, the Executive Committee is recommending approval of the Budget. Formal action on the Budget by the Board, however, will follow today's presentation of the Budget to the Board, rather than take the form of ratification of this item in the Executive Committee Report.

The Committee was briefed on the transfer of City Center's property management from Harvey Lindsay to Colliers. Through the terms of the CCOP development agreement, the owner is responsible for coordinating property management, including for the EDA garages. Harvey Lindsay has been responsible for the management of the EDA's garages in City Center for many years and developed a strong, positive working relationship with staff. With the Murphy Group settling into its new ownership role, the company decided to shift lease management and all property management to Colliers. However, recognizing the value of the HL property management staff, Colliers hired the HL property management team to maintain CCOP property management functions, and as such the majority of tenants should not see any changes to operations. The Committee approved a motion acknowledging the shift in property management and to allow execution of any documents, subject to review and approval by EDA Legal Counsel, to facilitate the assignment of those responsibilities to Colliers.

Executive Committee Chair's Report  
February 3, 2023  
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Committee members were provided a brief update on the indieDwell project. Staff advised that due to current construction pricing and rising interest rates, the company was pursuing other options for an existing structure for its factory rather than continuing to pursue a new building in Newport News.

The Committee's remaining items were handled in Closed Session. This Report requires Board ratification.



Cathy T. Williams

CTW:jer

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Date, Time and Location: January 17, 2023, at 12:00 pm at 11820 Fountain Way, Suite 301, Newport News, VA

Members Present: Alonzo Bell, Howard Hoega, Jonathan Skinner, Cathy Williams

Members Absent: None



**ECONOMIC DEVELOPMENT AUTHORITY  
INDUSTRIAL DEVELOPMENT AUTHORITY**

**TO:** Board of Directors  
**FROM:** Chair, South Newport News Committee  
**SUBJECT:** Chair's Report  
**DATE:** February 3, 2023

The South Newport News Committee met on January 3<sup>rd</sup>. The Committee was provided a guided tour of The Lift & Rise mixed-use apartment buildings on Jefferson Avenue. The new housing brings a mix of 81 affordable and market-rate apartments and 6 townhomes to the 2700 and 2800 blocks of Jefferson Avenue. The construction of The Lift & Rise on Jefferson marks the completion of the first phase of housing for the City's Choice Neighborhood Initiative (CNI).

The Committee was impressed by the design and quality of the housing units and the impact they will have on the neighborhood, as well as the amenities that will be available to residents.

This Report does not require Board ratification.



Cathy T. Williams, Chair

**CTW:dlt**

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**Date, Time and Location:** January 3, 2023, 4:00 p.m. at The Lift & Rise on Jefferson located at 2700-2800 Jefferson Avenue, Newport News, VA 23607

**Members Present:** Howard Hoega, Faye Gargiulo, Troy Smith, Jr.

**Members Absent:** Cathy Williams, Carl Burt, Richard Coleman