

OPEN SESSION AGENDA

**ECONOMIC DEVELOPMENT AUTHORITY (EDA)
AND
INDUSTRIAL DEVELOPMENT AUTHORITY (IDA)**

September 2, 2016 - 8:00 A.M.

**Two City Center
11820 Fountain Way, Suite 301
Newport News, Virginia**

1. Call to Order – Chair Drucker
2. Newport News Marriott at City Center
 - A. Conference Center Marketing 2015 Expense Review - Ms. Jones, Manager, Dixon Hughes Goodman, LLP
 - B. Conference Center 2015 Activity Review - Mr. Butcher, General Manager and Ms. Coyne, Director of Sales and Marketing
3. Approval of EDA/IDA Post-Issuance Compliance Procedures Manual – Mrs. Kingston
4. Secretary/Treasurer’s Report – Mrs. Kingston
5. Assistant Secretary’s Report – Ms. Croushore
6. Madison Government Affairs’ Consultant Report
7. **Closed Session (Section 2.2-3711.A):**
 - Real Estate (3)**
 - Prospective Business (5)**

8. Reconvene Open Session (Section 2.2 – 3712 (D))
9. Action(s) Coming Out of Closed Session
10. Tech Center Corporate Research Center – Mrs. Kingston
 - A. Incentive Contribution Agreement by and between the EDA and W.M. Jordan Development, LLC
 - B. Conveyance of IDA-Owned Parcels at 700 Oyster Point Road and 730 Oyster Point Road to the EDA
11. Expansion/Relocation Cost Reduction Enterprise Zone Incentive Agreement by and between EDA and Davis Boat Works, Inc. dba Fairlead Boatworks – Mrs. Kingston
12. First Amendment to Declaration of Fountain Plaza One Condominium – Mrs. Kingston
13. Committee Reports
 - Design Review Committee
 - A. Committee Report – Mr. Herbert
 - B. Board Ratification
 - Executive Committee
 - A. Committee Report – Mr. Minter
 - Marketing Committee
 - A. Committee Report – Ms. Greene
 - Revolving Loan Fund Committee
 - A. Committee Report – Mr. Epes
 - B. Board Ratification
14. Approval of Minutes of the Regular Meeting of August 5, 2016
15. Unfinished Business
16. New Business
17. Adjournment

Documents Provided:

A. Agenda Documents

1. Executive Summary – EDA/IDA Post-Issuance Compliance Procedures Manual
2. Monthly Financial Report
3. Committee Meeting Schedule
4. Motion to Go Into Closed Session
5. Incentive Contribution Agreement by and between EDA and W.M. Jordan Development, LLC (To be provided under separate cover)
6. Expansion/Relocation Cost Reduction Enterprise Zone Incentive Agreement by and between EDA and Davis Boat Works, Inc. dba Fairlead Boatworks (To be provided under separate cover)
7. EDA Resolution No. 16-7 Related to First Amendment to Declaration of Fountain Plaza One Condominium
8. August 5, 2016 Regular Meeting Minutes

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