

MINUTES OF THE REGULAR MEETING OF THE ECONOMIC DEVELOPMENT
AUTHORITY OF THE CITY OF NEWPORT NEWS, VIRGINIA AND THE
INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF NEWPORT NEWS,
VIRGINIA

Mr. Henderson called the meeting to order at 8:00 a.m., on Friday, September 6, 2013 in the EDA/IDA Board Room at Two City Center, 11820 Fountain Way, Suite 301, Newport News, Virginia.

Those members present were:

Arthur P. Henderson, Jr., Chair
Tom Herbert, Vice-Chair
Alonzo R. Bell, Jr.
Wendy Drucker
Cary B. Epes
Cassandra P. Greene
C. Gary Minter
Florence G. Kingston, Secretary/Treasurer, ex-officio
James M. Bourey, City Manager, ex-officio

Legal Counsel:

Raymond H. Suttle, Jr., Esquire

Staff:

Cherry Croushore, Assistant Secretary
Sharon Baker, Recording Secretary

Also present:

Paul Hirsch, Madison Government Affairs
Collie Owens, City Attorney
Robert Pealo, Assistant City Attorney
Jerri Wilson, Legislative Analyst

Mr. Henderson opened the meeting by welcoming everyone.

Mr. Henderson asked for the Secretary/Treasurer's Report. Mrs. Kingston reported that the Canon Boulevard Sidewalks Project, Phase I, would begin construction within a couple of months. She reported that with our previous TPOF projects, we have benefitted from having Atkins, the project's engineering design firm, provide construction supervision and inspection. Mrs. Kingston advised the Board that we would like to again employ Atkins for inspection services for the Canon Boulevard Sidewalks Project, Phase I. She noted that the cost would be front-funded by the EDA, and would be reimbursed through the Canon TPOF grant. Mrs. Kingston stated she was requesting a Motion to authorize engaging Atkins for construction supervision and inspection for the Canon Boulevard Sidewalks Project, Phase I, in an amount not to exceed \$72,000, subject to all necessary documents being reviewed and approved by legal counsel, with expended funds to be reimbursed by VDOT through its Canon TPOF grant.

Mrs. Kingston reported that in the Summer issue of *Virginia Commerce Quarterly*, Newport News was recognized with articles on two successful projects, the Canon Virginia Toner Manufacturing Operation and the High Liner Foods expansion project. She noted that *Virginia Commerce Quarterly* was produced by the Virginia Economic Development Partnership, distributed statewide, and used as a tool for business recruitment. She reported that earlier this year we had been recognized for the Liebherr project, and have been featured in past issues for Canon's expansion, the Atlantic 10 Headquarters location, and other projects. Mrs. Kingston stated she wanted to take this opportunity to inform the Board, as a way of celebrating their hard work and many successes. She advised the Board that copies of the Spring and Summer issues, with Newport News announcements flagged, had been placed at their seats.

Mrs. Kingston reported that the Apprentice School parking garage opened for occupancy on Monday, September 2nd. The garage received its final certificate of occupancy on August 21st. Mrs. Kingston stated that access to fifty (50) spaces had been given to the owners of the West Avenue residential buildings, Washington Avenue Apartments, an affiliate of Armada Hoffer, per its Parking License Agreement. The West Avenue housing received its certificate of occupancy on August 8th. Mrs. Kingston also reported that Huntington Ingalls had also been given access to 13 of the spaces allocated under its Parking License Agreement to begin parking tenants early, in anticipation of completion of the Apprentice School in November.

Mrs. Kingston noted that currently, the remainder of the Apprentice School Project campus was scheduled to be completed as follows:

- > Washington Avenue Residential – mid-September
- > Washington Avenue Commercial Space – mid-September/early October
- > Apprentice School Training Facility – November

Mrs. Kingston thanked those Board members who were able to attend the University of Virginia/Virginia Tech “celebration of partnership” open house and reception held on August 12th. She reported that many positive comments had been received on the event. She stated we looked forward to hearing about new programs and partnerships offered at the “house united.”

Mrs. Kingston reported on an upcoming program/partnership to be held at the UVA/VT Center on October 29th. From 4:00 pm - 5:30 pm, the University of Virginia and the EDA are co-sponsoring a panel discussion on crowdfunding and its uses in the education, non-profit and entrepreneur sectors. She reported that crowdfunding had become the #1 source of donations to charitable causes online, and had proven instrumental in helping entrepreneurs raise capital necessary for project creation and implementation. Mrs. Kingston reported the panelists would include Carol Berg, Director of Operation Homefront, a locally-based non-profit that has used crowdfunding successfully in providing project-specific funding for military families in need; Michael Fahner, Co-Founder & CEO of Pledge4Good, an innovative fundraising platform for non-profits; and Deb Donnelly, Senior Development Officer for Research and Innovation at the University of Virginia, one of the very first institutions of higher education to use philanthropic crowdfunding to advance promising research discoveries. She reported that the discussion would focus on best practices that connect across all market sectors and aspects of crowdfunding.

Mrs. Kingston advised the Board that the Monthly Financial Statements were in their package. She noted a few highlights, and then stated she would be happy to answer any questions. There were no questions.

Mr. Henderson asked for a Motion to Authorize engaging Atkins for construction supervision and inspection for the Canon Boulevard Sidewalks Project, Phase I, in an amount not to exceed \$72,000, subject to all necessary documents being reviewed and approved by legal counsel, and with expended funds to be reimbursed by VDOT through its Canon TPOF grant. Mr. Minter so moved and Mr. Bell seconded the motion, which passed unanimously on a roll call vote.

Assistant Secretary's Report

Mr. Henderson asked for the Assistant Secretary's Report. Ms. Croushore advised the Board the Committee Schedule was in their package and noted relevant details. She reminded the Board that the October Board meeting was scheduled for October 11th. She reported to the Board that Mrs. Kingston had been selected as Business Woman of the Year by the Virginia Peninsula Chamber of Commerce's Outstanding Women's Exchange.

Madison Government Affairs Consultant Report

Mr. Henderson asked for the Madison Government Affairs Consultant Report. Mr. Hirsch reported that Congress was scheduled to reconvene on September 9th.

Mr. Hirsch reported that the following five incremental bills had passed various House committees:

- The Strengthen and Fortify Enforcement Act (SAFE, H.R. 2278), which compels state and local governments to enforce civil violations of immigration law;
- The Legal Workforce Act (H.R. 1772), which would mandate state and local governments to apply E-verify to prospective and current employees;
- The Skills VISA Act (H.R. 2131), which increases skilled worker visas;
- The Agricultural Guestworker Act (H.R. 1773), which establishes a new visa program for all aspects of the agricultural industry; and
- The Border Security Results Act, which directs the Department of Homeland Security to implement numerous enforcement measures.

Mr. Hirsch reported that the Senate Appropriations Committee had favorably passed the Department of Defense Appropriations Act for FY 2014 on August 1st by a vote of 22-8. He reported that the full House had passed their version of the bill earlier on.

At 8:22 a.m. Mr. Herbert moved that the EDA/IDA Board go into closed session in accordance with VA Code Section §2.2-3711.A: Real Estate (3) discussion or consideration of the acquisition of real property for a public purpose or of the disposition of publicly held real property where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; (5) discussion concerning a prospective business or industry for the expansion of an existing business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its

facilities in the community; and/or (7) consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. The motion was seconded by Mr. Minter and it passed unanimously on a roll call vote.

At 9:06 a.m. the EDA/IDA Board returned to open session following a certification motion by Mr. Herbert in accordance with VA Code Section §2.2-3712(D) at the conclusion of any meeting, the public body holding such meeting shall immediately reconvene in an open meeting and shall take a roll call or other recorded vote to be included in the minutes of that body. The motion was seconded by Mr. Minter and it passed unanimously on a roll call vote.

Committee Chair's Reports

Mr. Bell presented the Design Review Committee Chair's Report, which was ratified by the Board and passed unanimously on a roll call vote. Mr. Herbert presented the Executive Committee Chair's Report, which required no ratification by the Board.

Approval of Minutes-August 2, 2013 EDA/IDA Board Meeting

Mr. Henderson asked for a motion that the Minutes of the EDA/IDA Board Meeting held August 2, 2013 be approved. Mr. Minter so moved and Mr. Epes seconded the motion, which passed unanimously on a roll call vote.

Unfinished Business


Mr. Henderson asked for any unfinished business. Mrs. Kingston stated there was no unfinished business.

New Business

Mr. Henderson asked for any new business. Mrs. Kingston stated there was no new business.

Mr. Henderson asked if there were any other matters to be considered today. There were no other matters.

There being no further business to come before the Board, Mr. Henderson adjourned the meeting at 9:08 am.




Florence G. Kingston
Secretary/Treasurer

**ECONOMIC DEVELOPMENT AUTHORITY
INDUSTRIAL DEVELOPMENT AUTHORITY**

TO: Board of Directors
FROM: Chair, Design Review Committee
SUBJECT: Chair's Report
DATE: September 6, 2013

The Design Review Committee met on Thursday, August 15, 2013. The Committee considered a request by Accent Sign Company, on behalf of the property owner, Oyster Point Operating Associates, for approval of a scaled rendering of one (1) panel for an existing monument sign, one (1) panel for an existing directory sign, and two (2) building-mounted identification signs for Oyster Point Dermatology Incorporated, at 11844 Rock Landing Drive in Oyster Point of Newport News. Upon review, the Committee voted unanimously to recommend approval of the request, subject to all applicable City codes and regulations.

The item detailed in this report requires Board ratification today.



Alonzo R. Bell Jr., Chair

ARB:keb

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Date, Time and Location: August 15, 2013 at 8:00 a.m., Two City Center, 11820 Fountain Way, Suite 301, Newport News, VA

Members Present: Alonzo R. Bell, Jr., Michael Carpenter, Cary B. Epes, Thomas P. Herbert, Robb Mann, Elizabeth Smith

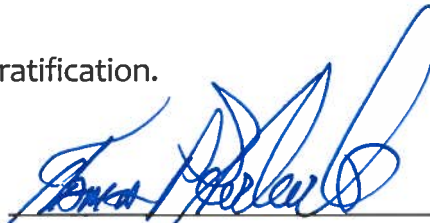
Members Absent: Teresa Nettles, Sylvia Weinstein

**ECONOMIC DEVELOPMENT AUTHORITY
INDUSTRIAL DEVELOPMENT AUTHORITY**

TO: Board of Directors
FROM: Chair, Executive Committee
SUBJECT: Chair's Report
DATE: September 6, 2013

The Executive Committee met on August 27th. The Committee's items were handled in Closed Session.

This report does not require Board ratification.



Thomas P. Herbert, Chair

TPH:clc

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Date, Time and Location: August 27, 2013 at 12:00 p.m. at Two City Center, 11820 Fountain Way, Suite 301, Newport News, VA

Members Present: Alonzo Bell, Arthur Henderson, Tom Herbert, Gary Minter

Members Absent: None